

Airports Economic Regulatory Authority of India

(A Statutory Body under Ministry of Civil Aviation, Govt. of India)

AERA Building, Safdarjung Airport, New Delhi – 110 003

Tel-011-24695044-47, Web- <http://aera.gov.in>

F.No.AERA/Legal/EmpanelmentofAdvocates/LawFirm2020/2023-24/

Dated- 08/03/2024

Notice of Empanelment of Advocates/Law Firms

The Airports Economic Regulatory Authority of India (AERA), a statutory body under Ministry of Civil Aviation, Govt. of India intends to engage Advocates/Law firms for defending court cases on behalf of AERA before Hon'ble Supreme Court, High Court, Tribunal and other courts of law/tribunals in India.

The details of eligibility criteria, terms and conditions and schedule of fee for empanelment of Advocates/Law firms are attached herewith as **Annexure** and also available on the Authority's website i.e. <http://aera.gov.in> .

Interested and eligible Advocate/Law Firm may send/submit their application in the prescribed proforma to The Secretary, Airports Economic Regulatory Authority of India, AERA Building, Administrative Complex, Safdarjung Complex, New Delhi-110003 or through email on email IDs: aeraadvocateemp2024@gmail.com latest by **10.04.2024**.

Sd/-
(Dr. Kamlesh Kumar)
Deputy Chief

NOTE: The existing panel of Advocates/ firms need to apply again in pursuance of this Notice/Advt. as a new list of empanelment of advocates/law firms would be drawn.

Airports Economic Regulatory Authority of India (AERA)

(A Statutory Body constituted under Airports Economic Regulatory Authority of India Act, 2008)

Terms and Conditions for Empanelment of Advocate/Law Firm

Subject: Empanelment of Advocates/ Law firms for representing A E R A before various Courts/ Tribunal etc. and assisting AERA in Legal matters– regarding.

1. Background

Airports Economic Regulatory Authority of India (AERA), hereinafter referred to as “AERA or Authority”, is a Statutory Body constituted under the Airports Economic Regulatory Authority of India Act, 2008 (27 of 2008). The AERA was established by the Government of India vide its notification no. GSR 317 (E) dated 12.05.09 with its office at New Delhi.

The statutory functions of the AERA as enshrined in the Airports Economic Regulatory Authority of India Act, 2008 include the following:

- a) To determine the tariff for the aeronautical services taking into consideration:
 - i) The capital expenditure incurred and timely investment in improvement of airport facilities.
 - ii) The service provided, its quality and other relevant factors.
 - iii) The cost for improving efficiency.
 - iv) Economic and viable operation of major airports.
 - v) Revenue received from services other than the aeronautical services.
 - vi) The concession offered by the Central Government in any agreement or memorandum of understanding or otherwise.
 - vii) Any other factor which may be relevant for the purposes of this Act.
- b) To determine the amount of the Development Fees in respect of major airports.
- c) To determine the amount of the Passengers Service Fee levied under rule 88 of the Aircraft Rules, 1937 made under the Aircraft Act, 1934.
- d) To monitor the set Performance Standards relating to quality, continuity and reliability of service as may be specified by the Central Government or any authority authorized by it in this behalf.

- e) To call for such information as may be necessary to determine the tariff under clause (a).
- f) To perform such other functions relating to tariff, as may be entrusted to it by the Central Government or as may be necessary to carry out the provisions of this Act.

The above-mentioned objectives & functions of the Authority, AERA Act, 2008, Tariff Orders issued by AERA etc. are available on AERA's website i.e. <http://aera.gov.in>

2. Objectives of the empanelment

AERA intends to form a Panel comprising of Practicing Advocates and Law Firms, to defend the Authority in legal matters before Courts i.e. Supreme Court, High Court, Tribunals or any other Courts and Authorities in India.

3. Scope of work

- i) To represent AERA before various courts i.e. Supreme Court of India, High Courts, Tribunals, Subordinate Courts, Authorities etc.;
- ii) To draft/prepare all legal documents e.g. Writ Petitions, SLPs, Caveat, Appeals, Civil Suits, Counter Affidavits, Replies, Rejoinders, Application etc. and any other legal document including Rules, Regulations etc.;
- iii) To appear before the various courts throughout India on behalf of AERA;
- iv) To vet any legal document of AERA;
- v) Vetting of Notice Inviting Tenders, RFPs, Contracts and other documents related to Authority, if required.
- vi) To provide legal opinion on any matter referred by AERA within the stipulated time.
- vii) To perform such other functions and duties of legal nature that may be assigned by the AERA from time to time.

4. Eligibility for Empanelment

A. Essential

- i) The advocate must possess a Degree in Law from a University, recognized by the Bar Council of India and must be enrolled with the Bar Council. The Advocate(s)/Law Firm(s) shall possess adequate experience in handling cases pertaining to Constitutional law, Civil law, Commercial laws, Economic laws, Corporate law, Aviation laws and other relevant laws relating to regulation of Airport Economics and should be currently practicing in the relevant fields.
- ii) Advocate(s)/Law firm (s) are required to have the minimum professional/ court practice experience as under:

(a) For Advocates-

(i) 10 years' Experience in Supreme Court Cases/ High Court.

or

(ii) 07 years' Experience in handling the AERA Tariff matters in Tribunals/High Courts.

(b) For Law Firms-

In case of law firms, the managing partner and one another senior partner of the firm shall have at least 10 years' Experience in Supreme Court Cases/ High Court Cases Or 07 years' Experience in handling AERA matters.

B. The Authority may also consider the following points:

- i) Proper and adequate infrastructure of an advocate/law firm such as office premises, number of advocates, assistants, clerk, library, fax, fixed phone, internet service etc;
- ii) Track record and integrity;
- iii) If considered necessary, an enquiry from the respective Bar Council/Bar Association about claim and conduct of the advocate/advocates of Law firm.

5. Tenure/term of empanelment

- i) The initial tenure/term will be for **three (03) years**, which may be extended by the competent authority for a further period of up to two years.
- ii) The Authority reserves the right to terminate the empanelment of the Advocate(s)/Law Firm(s) without assigning any reason at any time before completion of the tenure.
- iii) The tenure/term can also be terminated by giving one month's notice by the empaneled Advocate/Law Firm.
- iv) Refusal by any empaneled Advocate/Law firm to take up a matter on behalf of the Authority, without proper justification or grounds, may entail termination of engagement.

6. General Terms & Conditions

- i) 'Advocate' means an advocate, entered in any roll of advocates under the provisions of Advocates Act, 1961 (25 1961).
- ii) The 'Court' shall mean Supreme Court, High Court, Tribunals or any other subordinate courts.
- iii) The term 'Similar Cases' shall mean two or more cases in which identical facts are involved.

- iv) The size of the panel and number of Advocates/law firms in panel shall be determined by the Competent Authority from time to time based on the requirement and quantum of work.
- v) The empaneled advocate/law firm shall accept the work assigned to him related to any court and shall not refuse to accept any work without reasonable cause.
- vi) Refusal by any advocate/law firm to accept any work otherwise than on grounds of conflict of interest, may entail removal of such advocate/law firm from the panel. Similarly, no advocate/law firm as long as his name is on the panel shall contest any matter against the Authority.
- vii) The empaneled Advocate/law firm shall not delegate cases and shall deal with the assigned matters themselves.
- viii) The empaneled Advocate/law firm will also have to coordinate and work with officers of the Authority, with respect to legal matters assigned to them.
- ix) The Advocate/law firm empaneled shall not be employees of the Authority and therefore, shall not be eligible for any benefits available to the employees of the Authority and the empanelment shall not create any employer-employee relationship between the empaneled advocate/law firm and the Authority.
- x) The empaneled advocate/law firm shall not accept any engagement/case against AERA.
- xi) The empaneled Advocate/law firm shall maintain strict confidentiality of the matter pertaining to AERA.
- xii) AERA reserves the right of assigning any legal work, court cases to any empaneled advocate/law firm and no claim of any nature will be entertained in this regard. The decision of Competent Authority in AERA in respect of court cases and settlement of fee will be final and binding and no claim/correspondence of any nature will be entertained in this regard. Being empaneled does not bestow any right or claim whatsoever towards assignment of work of any nature to any advocate/ Law Firm by AERA.
- xiii) The day-to-day proceedings in the case assigned to the empaneled advocate/law firm shall be intimated to AERA.
- xiv) The advocate/law firm shall not use Authority's name/logo/symbol on its letter head/signboard/nameplate/website etc.
- xv) AERA reserves the right to engage the advocate/law firm including Ld. Attorney General of India, Ld. Solicitor General of India, Ld. Additional Solicitor General of India or Designated Senior Advocates, outside this empanelment, on mutually agreed terms &

- conditions and fees, for representing AERA before any Court/Tribunal/any other Authority in any matter.
- xvi) The engagement of advocate/law firm outside this panel for representing AERA in any case/matter may be in addition to and along with the empaneled advocates, who have been assigned such matter. The decision of the competent authority in this respect shall be final and binding on the empaneled advocates handling such matter.
 - xvii) Payment of fee to the advocate/law firm engaged outside this panel will be on mutually agreed terms & conditions and fees.
 - xviii) If in any one and the same matter(s), empaneled advocate/law firm is also engaged along with advocate/law firm engaged outside this empanelment, then the fee for such empaneled advocate will continue to be governed as per the fee schedule Annexed with these Terms and Conditions.
 - xix) Thus, in a single case/matter more than one advocate/law firm may be engaged to represent AERA before any Court/Tribunal, with the approval of competent authority and payment of fee to such different advocates will be governed as explained in preceding paras xv, xvii & xviii above.
 - xx) The empaneled advocate/law firm shall co-ordinate, brief and work with Ld. Attorney General, Ld. Solicitor General, Ld. Additional Solicitor General or Designated Senior Advocates, as the case may be, if they are engaged by the Authority to represent it in any matter.
 - xxi) In case of any misconduct, AERA will take appropriate action against advocate/law firm which include filing of complaints with the Bar Council of India and recovery of the financial loss caused to the Authority due to the misconduct of the advocate/law firm. Here, the misconduct will have the same meaning as has been defined under Advocates Act, 1961.
 - xxii) In case of initiation of any disciplinary proceedings/criminal proceedings against advocate/law firm, the Authority may remove advocate/law firm from the panel even without waiting for the conclusion of such proceedings.
 - xxiii) After completion of case or expiry of tenure or removal of advocate/law firm from panel or decision to withdraw the case from the Advocate, either on its completion or in between, all such cases/files in the custody of the Advocate/law firm will be returned to AERA without any demur and payment due, if any, will be made after receipt of the relevant documents/files.

- xxiv) The performance of empaneled advocate/law firm shall be continuously monitored and examined by Competent Authority of AERA/Legal Division and their continuance with AERA shall depend on their performance.
- xxv) In case of empanelment of Law Firms, all the terms and conditions for empanelment of the individual Advocates shall apply *mutatis mutandis* to them.
- xxvi) The advocates/law firm shall in full accept the terms and conditions of the empanelment as determined by the Authority from time to time.
- xxvii) AERA reserves the right to accept or reject any or all the applications at any stage of the process without assigning any reason thereof and no claim/dispute in this regard shall be entertained.

7. Payment of fee to the Advocate/law firm

- (i) The fee payable to the Advocate/law firm shall be governed as per the schedule of Fee structure given at Annexure-I to these Terms & conditions of this empanelment.
- (ii) No retainer fee shall be paid to any Advocate/law firm empaneled with AERA in the Panel.
- (iii) The advocate/firm empaneled/engaged may claim the fee for appearance after hearing.
- (iv) No advance payment shall be made in any case and No interest/penalty shall be payable for any delayed payment by AERA.
- (v) Effective Hearing – Effective hearing for the purpose of claiming appearance fee in a case/matter means a hearing in which any one or both the parties involved in a case are heard by the court. If the matter is called in its turn and the counsel is present to represent the Authority and the Court/Tribunal listens to the submissions made by him or by other side or by both and if, thereafter, the Court/Tribunal adjourns the matter, that will be an effective hearing.
- (vi) Non-effective Hearing – the non-effective hearing means all other hearings which are not covered in the above definitions of effective hearing. If the case is only mentioned and simply adjourned or where adjournment is affected due to no-sitting of the Court or judgement is pronounced, it would not constitute an effective hearing and will be treated as non-effective hearing. Further, if a case does not reach for hearing, then it will be treated as non-effective hearing.
- (vii) For case listed before Registrar of Supreme Court/High Court/Tribunal, only for completion of pleadings by way of filing of replies etc., such hearing will be treated as non-effective hearing.
- (viii) Where two or more cases involve substantially identical questions of law or facts, one of the such cases will be treated as a lead case and others as connected cases and the

advocate/law firm shall be paid full fee as per the fee schedule for the main case and 10% of the fee of main case for each of the identical case, subject to a maximum of 10 cases only.

(ix) Clerkage @ 10% of the professional fee will be paid in addition to the professional fee and it will be separate from Misc. Charges. However, no clerkage will be paid on Misc. Charges.

(x) Misc. Charges may include charges for photocopy, scanning, typing, book binding and other administrative works relating to the proceedings in court but shall not include the expenses on account of meals and local transportation etc., which shall be borne by the empaneled advocate/Law firm. Misc. charges shall be paid on actuals basis subject to submission of appropriate documentary evidence.

(xi) In case, the lead counsel or the other counsel of the law firm or advocate is required to travel outstation for court matters as directed by the Authority, the expenses on travel and accommodation will be reimbursed as per schedule of Fee structure.

xii) The advocate/law firm shall submit the travel bill with the documents such as boarding passes, train tickets, voucher/bill of hotel stay and taxi etc. along-with the approval of the Competent Authority for tour for appearing before Court at outstation i.e. letter or email.

xiii) The advocate/law firm will be responsible for arranging their own conveyance to appear in any Court of Delhi NCR or for its local counsels anywhere in India without any cost to the Authority.

xiv) The conference fee in the fee-schedule shall be subject to the following:

- a. In general, maximum number of the conferences allowed is up to 25 comprising of up to 10 for preparation of appeal or reply(pleadings) and up to 15 for arguments or actual number of conferences conducted, whichever is lower.
- b. Further, the conference fee may be charged on per hour basis subject to maximum duration of three hours per conference.
- c. If any advocate/law firm including Ld. Attorney General of India, Ld. Solicitor General of India, Ld. Additional Solicitor General of India or Designated Senior Advocates, is engaged to represent AERA before any Court/Tribunal in any case/matter, outside this empanelment, either along with the advocate/law firm from the panel or otherwise, then the advocate/law firm engaged outside this empanelment would be paid the fee for conferences as per mutually agreed terms and condition. However, in such cases, the advocate/law firm engaged from this panel will be paid fee for conference as per the schedule of fee of these terms and conditions annexed as Annexure-I, for the number of conferences attended by the

respective advocate/law firm subject to maximum number of conferences per advocate individually, as prescribed in sub-para (a) herein above.

- d. However, notwithstanding above, in the complex, high stake and policy matters, the number of conferences may be increased with the approval of Competent Authority, in case the need arises.
- xv) Advocate/Law firm should submit the bill by the 25th of every month along-with proof i.e. Court order/Cause list/email etc.

8. Procedure for Empanelment

(A) Applications received in response to notification/advertisement will be scrutinized and application may be screened broadly w.r.t. the following:

- (i) criteria mentioned in these Terms and Conditions.
- (ii) Length of practice and nature of experience;
- (iii) Specialisation in the areas of laws concerning the Authority such as Commercial laws, Aviation Laws, Taxation Laws, Corporate Laws, Economic Laws and Tariff Regulatory Cases etc.;
- (iv) Performance while representing other Authorities and Government Organisations;
- (v) Annual income-tax return filed with the Tax Authorities;
- (vi) Track record and integrity.

(B) In case large number of applications are received, only short-listed candidates will be called for the interview. The committee constituted for scrutinising the applications may devise criteria with the approval of competent authority, for shortlisting the applications keeping above factors in to consideration.

(C) The documents submitted by applicants in support of their claims made in the application will be verified with original documents at the time of interview;

9. Application and documents

The Advocates/law firm will be required to submit **application form** in the prescribed format given at **Annexure-II** (for Advocate) and **Annexure-III** (for Law Firm). The self-attested copies of the following documents required to be submitted with application:

- i) Date of Birth Certificate;
- ii) Certificates in support of educational and other qualifications;

- iii) Documents in support of their claims about the experience;
- iv) Firm Registration Certificate;
- v) Registration Certificate with Bar Council;
- v) Identity card issued by Bar Association/Bar Council;
- vi) Registration for AOR;
- vii) PAN Card;
- viii) Details of empanelment with other Govt. organisations;
- ix) List of major clients;
- x) Declaration of non-blacklisting and maintaining secrecy (Annexure-IV).

(Note: The documents submitted with the application will be verified with the originals at the time of interview)

10. Right to Private Practice and Restrictions-

- (i) An advocate/law firm shall have the right to private practice which should not, however, interfere with or be in conflict with the efficient discharge of his duties as an empaneled advocate of the Authority.
- (ii) An advocate/law firm shall not advise any party or accept any case against the Authority in which he has appeared or is likely to be called upon to appear or advice.
- (iii) If the advocate happens to be a partner of a firm of lawyers or solicitors, it will be incumbent upon the firm not to entertain any case against the Authority arising in any court.

11. Removal from empanelment –

If an empaneled advocate/law firm has committed or attempted to commit any of the following acts he/they may be removed or suspended from the panel of AERA, namely: -

- i) failing to attend the hearing of the case without sufficient reason and without prior intimation;
- ii) handing over the case or matter to another advocate without prior written permission;
- iii) not acting as per the instructions or acting against any general or specific instructions;
- iv) not returning the brief or matter or no-objection when demanded by the competent authority or not allowing or evading to allow the inspection of case records on demand;

- v) threatening, intimidating, abusing any employee, officer or representative of the AERA or in any manner misbehaving with him;
- vi) making or allowing any of his associates or juniors to appear on behalf of any opposite party in any case or matter against the interests of the AERA;
- vii) committing an act that tantamount to contempt of court or professional misconduct;
- viii) arrest or detention or disbarment by the Bar Council;
- ix) directly or indirectly passing on any secret or other information relating to the Authority or any case or matter to the opposite party or the opposite or other advocate which causes or likely to cause damage to the Authority's interests;
- x) giving false or misleading information to the Authority or to any officer or to the employee of AERA relating to the proceedings of the case or matter;
- xi) if at any time during the period of empanelment the empaneled advocate or Law Firm has engaged in any fraudulent activities, misrepresentation, misappropriation etc.;
- xii) violating any of the provisions in terms & conditions of empanelment.

12. Removal of Difficulty

In the matter of implementation of the terms & conditions of empanelment, if any, doubt or difficulty arises or doubt regarding the interpretation of any of the clause of these terms & conditions of empanelment the same shall be placed before the competent Authority and the decision of the competent Authority thereon shall be final.

13. Submission of Application

- i) Advocates/Law Firms desirous of applying for empanelment with AERA may submit in the prescribed format provided at **Annexure- II & III**. The prescribed format and Terms & Condition of empanelment are available on AERA's website i.e. <http://aera.gov.in/>. The last date of receipt of application is **10.4.2024**.
- ii) Application will only be considered by registered post or submitted on the emails as mentioned below; application submitted through any other mode such as through fax or applications submitted on any other email ids will not be considered. Applications received earlier to this notification or after the closing date of this notification will not be considered.
- iii) Advocates/Law firms currently empaneled with AERA also need to apply afresh against this notice/advertisement if they wish to, and earlier empanelment will not be transferred to this/new advertisement.

- iv) The application on the prescribed format may be sent/submitted to:

Address:

Secretary,

Airports Economic Regulatory Authority of India (AERA),

AERA Building, Administrative Complex,

Safdarjung Airport, New Delhi-110003

Contact:

Telephone No. : 011-24695039-40

E-mail Addresses : **aeraadvocateemp2024@gmail.com**

Website : **<http://aera.gov.in/>**

- v) AERA reserves the right to accept or reject any application without assigning any reason or to postpone or cancel the entire process.

SCHEDULE OF FEES -2024**A. Fee for Advocate/Law Firm****i) *Appearance Fee***

| Sl. No | Category of Services | Supreme Court (Per Hearing) | High Court/TDSAT (Per Hearing) |
|--------|----------------------------------|-----------------------------|--------------------------------|
| 1 | Effective Hearing | Rs. 30,000/- | Rs. 25,000/- |
| 2 | Non-Effective Hearing (25%) | Rs. 7500/- | Rs.6250/- |
| 3 | Hearing Before Registrar (25%) | Rs. 7500/- | Rs. 6250/- |
| 4 | Hearing of Connecting Case (10%) | Rs. 3,000/- | Rs. 2,500/- |

ii) *Other professional fee*

| Sl. No | Category of Services | Supreme Court matters | High Court/TDSAT matters |
|--------|--|--|--|
| 1 | Conference fee | Rs. 10,000/- per conference per hour subject to maximum three hours per conference | Rs. 7,500 /- per conference per hour subject to maximum three hours per conference |
| 2 | Drafting/Vetting Charge of SLP/CA/WP/LPA/Appeal (per document) | Rs. 30,000/- | Rs. 30,000/- |
| 3 | Drafting/Vetting Charge of Reply/Counter Affidavit/ Rejoinder/Interim Application/ Misc Application/Misc Affidavit/ Written submissions (per document) | Rs. 15000/- | Rs. 15,000/- |
| 4 | Preparing Note for Briefing /AG/SG/ASG/ Senior Advocate (per document) | Rs 10,000 | Rs 7,500 |
| 4 | Vakalatnama and filing of Appeal Fee (per unit) for Advocate on Record (AOR) | Rs. 25,000/- | -- |

iii) *Legal Opinion Fee (for /Advocate/Law firm) :*

| | |
|--|-------------|
| Legal opinion on various issues related to the Authority, including disciplinary matters related to employees and member of the Authority. | Rs.20,000/- |
| vetting of Documents | Rs 30,000 |

iv) Clerkage Charge: 10 % of the professional fee

v) Misc and out of pocket expenses: As per actuals subject to submissions of documentary evidence.

vi) Outstation Charges:

| Sl. No | Advocates | Traveling | Accommodation |
|--------|-------------------|---|--|
| 1 | Advocate/Law firm | By Air: Economic Class By Train: Second Class AC By Taxi: Air Conditioned | At the rate admissible to Grade I/ Class I Officer (Level 13) of the Central Government or reasonable actual expenses whichever is less. |

Application for Empanelment of Advocate

Ref. F.No. AERA/Legal/empanelment of advocate/law firm/2019

| | | |
|----|--|---|
| 1 | Name of the Advocate | |
| 2 | Father's/Husband Name | |
| 3 | Date of Birth (on closing date) | |
| 4 | Office/Chamber Address | |
| 5 | Residence Address | |
| 6 | Telephone/Fax Number | |
| 7 | Mobile Number | |
| 8 | E-mail Address | |
| 9 | Educational Qualifications | |
| 10 | Registration/Enrolment Details of Bar Council | i) Registration/Enrolment No. ii) Date of Registration/Enrolment iii) Name of the Bar Council |
| 11 | Courts where the Advocate is regularly practicing (<i>Furnish Bar Association Membership Details</i>) | |
| 12 | Period of Practice | |
| 13 | Area of Practice | |
| 14 | Details of Experience/Practice <i>(Separate sheet may be attached)</i> | |
| 15 | Specialization, if any <i>(Details of a few important cases the Advocate has dealt with /handled and reported judgment, if any)</i> | |

| | | |
|----|--|---|
| | <i>(Separate sheet may be attached)</i> | |
| 16 | Whether a Central Govt. Counsel/Pleader (indicate period) | |
| 17 | Brief list of clients <i>(for e.g., Govt./ Commissions/ Regulatory/Statutory/ Autonomous Body)</i> <i>(Separate sheet may be attached)</i> | |
| 18 | Details of Advocate on record (AOR) of the Supreme Court, if any | i) Registration/Enrolment No. ii) Date of Registration/Enrolment |
| 19 | Income Tax PAN Number | |
| 20 | Income Tax Return (Last 3 years) | |
| 21 | Experience of Aviation Law/ Regulatory Matters etc. | |
| 22 | A brief note on suitability for empanelment. | |

Declaration

I hereby undertake that all the above information are true and correct. I agree to the terms & conditions and fee schedule in the empanelment guideline/notice for empanelment of advocates in AERA.

Place:

Date :

Name & Signature of Advocate

Application for Empanelment of Law Firm for AERA

Ref. F.No. AERA/Legal/empanelment of advocate/law firm/2019

| | | |
|----|---|--|
| 1 | Name of the Law Firm/Company | |
| 2 | Firm's Address | |
| 3 | Telephone | |
| 4 | Fax Number | |
| 5 | Mobile Number | |
| 6 | E-mail Address | |
| 7 | Website Name | |
| 8 | Registration No. and date of the firm | |
| 9 | Location and Court of Practice along-with registration number and name of Bar Council | |
| 10 | Courts where the Advocates of the firm are regularly practicing (<i>Furnish Bar Association Membership Details</i>) | |
| 11 | Area of Practice | |
| 12 | Details of Experience/Practice (<i>Separate sheet may be attached</i>) | |
| 13 | Specialization, if any (<i>Details of a few important cases the Advocate has dealt with /handled and reported judgment, if any</i>) (<i>Separate sheet may be attached</i>) | |
| 14 | Brief list of clients (<i>for e.g., Govt./ Commissions/ Regulatory/Statutory/ Autonomous Body</i>) (<i>Separate sheet may be attached</i>) | |

| | | |
|----|---|---|
| 15 | Details of Advocate on record (AOR) of the Supreme Court, if any (If having AOR in the Firm) | i) Registration/Enrolment No. ii) Date of Registration/Enrolment |
| 16 | Name, qualification and period of practice of Partners/Advocates in the firm | |
| 17 | Experience of Aviation and other Regulatory Matters etc. | |
| 18 | Income Tax Return (Last 3 years) | |
| 19 | A brief note on suitability of the firm for empanelment with AERA | |

Declaration

We hereby undertake that all the above information is true and correct. We agree to the terms & conditions and fee schedule in the empanelment guideline/notice for empanelment of advocates in AERA.

Place:

Date :

Name & Signature
of Authorised Signatory
with Stamp

UNDERTAKING

I/We declare that I/We have never been penalized by any Bar Council or Blacklisted by any Govt. Department/ Govt Organization in any Disciplinary Proceedings or any other matter/issue.

I/We also undertake to maintain absolute secrecy about the cases of the AERA as required under the applicable laws and also under the “Terms & Conditions” of this empanelment.

Place:

Date :

Name & Signature of Advocate/
Authorised Signatory
with Stamp