

AERA Building, Administrative Complex, Safdarjung Airport, New Delhi-110003

Dated \0.01.2018

To

M/s Copier Maintenance Corporation 271 A, CR-6, GF-1, Lalita Park, Laxmi Nagar, Delhi-110092

SUB: Comprehensive Annual Maintenance contract of water cooler in built RO System (Two Nos.) installed in AERA building.

Sir,

I am directed to refer to your quotation dated 05.12.2017 for Comprehensive Annual Maintenance contract of water cooler in built RO System (Two Nos.) installed in AERA building and to say that the competent authority has accepted your offer at total cost of Rs. 46,992/- (Rupees Forty Six Thousand Nine Hundred Ninety Two Only) plus taxes as applicable for one year w.e.f. from - 10.01.2018 to 09.01.2019.

- 2. The terms and conditions are as under:
  - a. Following consumables will be replaced once in each machine during the CAMC period.

S.No.	Consumables
(i)	Particular filter.(10")
(ii)	Sediment filter.(2X10")
(iii)	AC Block-Post Carbon filter.(2X10")
(iv)	Anti Scalent Filter
(v)	Membrane Filter-Set of 4X75 GPD

- b. Labour, all Electrical & Electronic parts/Unit/Sub-assemblies (excluding Pressure Pump, Gas & Compressor) will be free of cost during the contract period.
- c. The Routine Preventive Maintenance visit will be on monthly basis.
- d. Payment will be made after completion of each quarter from the date of commencement of the CAMC. The bill shall be submitted within 07 days from completion of the each quarter.
- e. The bill shall be accompanied with monthly maintenance report duly signed by an officer of the Authority.
- 3. You are requested to furnish the Acceptance of Term & Condition as mentioned above for the above said period and same may kindly be communicated to this authority at the earliest.

Your Faithfully

(Ramendra Pratap Shukla) Deputy Chief)