

Statutory disclosures under Section 4(1)(b) of the Right to Information Act 2005.

Section 4(1)(b)(i) Particulars of the organization, functions and duties

A. Particulars of the Organization (Section 3 of the AERA Act)

- (i) The Airports Economic Regulatory Authority of India was established under Section 3(1) of The Airports Economic Regulatory Authority of India Act, 2008 (27 of 2008) on 12th May, 2009.
- (ii) The Authority is a body corporate by the name above said, having perpetual succession and a common seal, with power to acquire, hold and dispose off property, both movable and immovable, and to contract, and shall by the said name, sue or be sued.
- (iii) The Authority consists of a Chairperson, and two other Members, to be appointed by the Central Government.
- (iv) The Head office of the Authority is at New Delhi.

B. Functions of the Authority

In Terms of Section 13(i) of the AERA Act, the Authority is required to perform the following functions in respect of major airports:

- (a) to determine the tariff for the aeronautical services taking into consideration—
 - (i) the capital expenditure incurred and timely investment in improvement of airport facilities;
 - (ii) the service provided, its quality and other relevant factors;
 - (iii) the cost for improving efficiency;
 - (iv) economic and viable operation of major airports;
 - (v) revenue received from services other than the aeronautical services;

- (vi) the concession offered by the Central Government in any agreement or memorandum of understanding or otherwise;
- (vii) any other factor which may be relevant for the purposes of this Act:

Provided that different tariff structures may be determined for different airports having regard to all or any of the above considerations specified at sub-clauses (i) to (vii);

- (b) to determine the amount of the development fees in respect of major airports;
- (c) to determine the amount of the passengers service fee levied under rule 88 of the Aircraft Rules, 1937 made under the Aircraft Act, 1934;
- (d) to monitor the set performance standards relating to quality, continuity and reliability of service as may be specified by the Central Government or any authority authorized by it in this behalf;
- (e) to call for such information as may be necessary to determine the tariff under clause (a);
- (f) to perform such other functions relating to tariff, as may be entrusted to it by the Central Government or as may be necessary to carry out the provisions of this Act.

Section 4(1)(b)(ii) The powers and duties of its officers and employees

S. No.	Designation	Powers and Duties
1	Authority	<p>The Authority consist of Chairperson and two Members appointed by Central Government.</p> <p>As per Sec 7 of the AERA Act: “The Chairperson shall have powers of general superintendence and directions in the conduct of the affairs of the authority and he shall, in addition to presiding over meetings of the Authority, exercise and discharge such powers and functions of the Authority and shall discharge such other powers and functions as may be prescribed.”</p> <p><u>Duties (functions) of Authority:</u> Sec 13 of the AERA Act: (1) The Authority shall perform the following functions in respect of Major Airports, namely:-</p> <ul style="list-style-type: none"> (a) to determine the tariff for the aeronautical services taking into consideration – <ul style="list-style-type: none"> (i) the capital expenditure incurred and timely investment in improvement of airport facilities; (ii) the service provided, its quality and other relevant factors; (iii) the cost of improving efficiency; (iv) economic and viable operation of major airports; (v) revenue received from services other than the aeronautical services; (vi) the concession offered by the Central Government in any agreement or memorandum of understanding or otherwise; (vii) any other factor which may be relevant for the purposes of this Act; <p>provided that different tariff structures</p>

		<p>may be determined for different airports having regard to all or any of the above considerations specified at sub clauses (i) to (vii);</p> <p>(b) to determine the amount of the development fees in respect of major airports;</p> <p>(c) to determine the amount of passengers service fee levied under rule 88 of the Aircraft Rules, 1937 made under the Aircraft Act, 1934;</p> <p>(d) to monitor the set performance standards relating to quality, continuity and reliability of service as may be specified by the Central Government or any authority authorized by it in this behalf;</p> <p>(e) to call for such information as may be necessary to determine the tariff under clause (a);</p> <p>(f) to perform such other functions relating to tariff, as may be entrusted to it by the Central Government or as may be necessary to carry out the provisions of this Act.</p> <p>(2) The Authority shall determine the tariff once in five years and may if so considered appropriate and in public interest, amend, from time to time during the said period of five years, the tariff so determined.</p> <p>(3) While discharging its functions under sub-section (1) the Authority shall not act against the interest of sovereignty and integrity of India, the security of the State, friendly relations with foreign States, public order, decency or morality.</p> <p>(4) The Authority shall ensure transparency while exercising its powers and discharging its functions, <i>inter alia</i>,-</p> <p>(a) by holding due consultations with all stake holders with the airports;</p> <p>(b) by allowing all stake-holders to make their submissions to the authority; and</p>
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(c) by making all decisions of the authority fully documented and explained.

Powers of Authority:

Sec 14 of the AERA Act: (1) Where the Authority considers it expedient so to do, it may by order in writing –

- (a) Call upon any service provider at any time to furnish in writing such information or explanation relating to its functions as the Authority may require to access the performance of the service provider; or
- (b) Appoint one or more persons to make an inquiry in relation to the affairs of any service provider; and
- (c) Direct any of its officers or employees to inspect the books of account or other documents of any service provider.

(2) Where any inquiry in relation to the affairs of a service provider has been undertaken under sub-section(1)-

- (a) Every office of the government department, if such service provider is a department of the government; or
- (b) Every director, manager, secretary or other officer, if such service provider is a company; or
- (c) Every partner, manager, secretary or other officer, if such service provider is a firm; or
- (d) Every other persons or body of persons who has had dealings in the course of business with any of the persons mentioned in clause (b) or (c),

Shall be bound to produce before the Authority making the inquiry, all such books of account or other documents in his custody or power relating to, or having a bearing on the subject matter of such inquiry

		<p>and also to furnish to the Authority with any such statement or information relating thereto, as the case may be, required of him, within such time as may be specified.</p> <p>(3) Every service provider shall maintain such books of account or other documents as may be prescribed.</p> <p>(4) The Authority shall have the power to issue such directions to monitor the performance of the service providers as it may consider necessary for proper functioning by service providers.</p> <p><u>Powers of Authority to issue certain directions:</u> Sec 15 of the AERA Act: The Authority may, for the purpose of discharge of its functions under this Act, issue, from time to time to the service providers, such directions, as it may consider necessary.</p> <p><u>Powers of seizure:</u> Sec 16 of the AERA Act: The Authority or any other officer specially authorized by it in this behalf may enter any building or place where the Authority has reason to believe that any document relating to the subject matter of the inquiry may be found, and may seize any such document or take extracts or copies therefrom subject to the provisions of Section 100 of the Code of Criminal Procedure, 1973 in so far as they may be applicable.</p>
3	Secretary	Secretary is the principal officer of the Authority. He assists the Authority in discharge of its functions and exercise of its powers. Secretary is appointed by the Central Government in terms of Section 9(1) of the AERA Act.
4	Deputy Chief	To assist the Secretary in the efficient discharge of his assigned functions and responsibilities and is overall incharge of the Administration.
5	Director	To assist the Authority in the efficient discharge of his

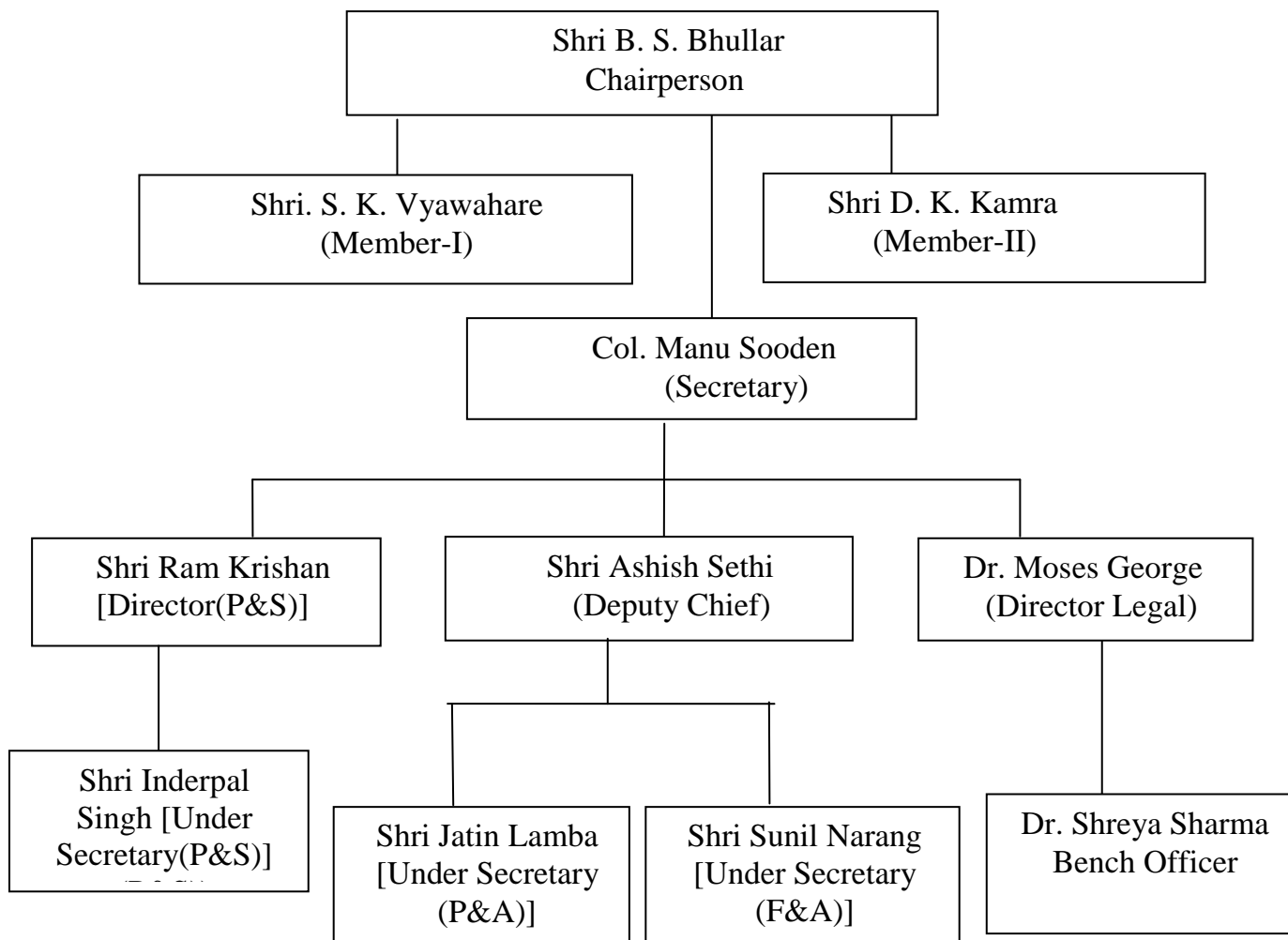
	Legal	assigned functions and responsibilities in Legal Matters.
6	Director Policy & Statistics	To assist the Authority, in the efficient discharge of his assigned functions and responsibilities in the matter of determination of Tariff as specified in Section 13 of AERA Act.

Section 4(1) (b)(iii) : The procedure followed in the decision making process including channels of supervision and accountability.

The Chairperson is the Chief Executive of the Authority and has powers of general superintendence and directions in the conduct of affairs of the Authority. The Secretary is responsible for overall functioning of the Authority and is assisted in this regard by the officers and staff of the Authority. He provides necessary support of the Secretariat of AERA to the Authority in discharging its functions. The Authority discharges its functions in its meetings which are held as per Section 10 of the AERA Act, 2008.

As per Section 9(4) of the AERA Act: The Authority may also engage, in accordance with the procedure specified by regulations such number of Experts and professionals of integrity and outstanding ability, who have special knowledge of, and experience in, economics, law, business or such other disciplines related to aviation as it deems necessary to assist the Authority in the discharge of its functions under this Act.

The recommendations, directions and decisions of the Authority are based on studies conducted and consultation process held with the stakeholders. The Channels of supervision and accountability are as shown below:



As per Section 11 of the AERA Act: All orders and decisions of the Authority shall be authenticated by signatures of the Secretary or any other officer of the Authority, duly authorized by the Authority in this behalf.

Section 4(1)(b)(iv) : Norms set by AERA for the discharge of its functions;

AERA discharges its functions in accordance with the provisions of the [Airports Economic Regulatory Authority of India Act, 2008](#).

Section 4(1) (b) (v): Rules, regulations, instructions, manuals and records, held by AERA or under its control or used by its employees for discharging its functions:

- (i) [The Airports Economic Regulatory Authority of India Act, 2008;](#)
- (ii) [The Airport Authority of India Act, 1994.](#)
- (iii) [The Aircraft Rule, 1937.](#)
- (iv) [Rules made under the AERA Act.](#)
- (v) [Guidelines](#) and [Consultation papers](#); as available on the website.

Section 4(1) (b) (vi): Statement of Categories of Documents that are held by AERA under its Control

The various categories of documents held by AERA under its control include:

1. Acts , Rules and Regulations.
2. Policies and Guidelines.
3. Circulars, orders issued to the stakeholders by the Authority.
4. Agenda, minutes of the meetings of the Authority.
5. Consultation Papers and Comments received thereon
6. White Paper

All the above except for Sr. No 4 are available in the AERA website at www.aera.gov.in

Section 4(1) (b) (vii): Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

Stakeholder consultations are held as per AERA 'Guidelines on Stakeholder Consultation' which are available on the website www.aera.gov.in

Section 4(1)(b)(viii): List of Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

Not Applicable

Section 4(1) (b)(ix) : A directory of its officers and employees alongwith intercom and official email id's;

S.No	Name	Designation	Official Mail id	Telephone No.	Intercom
1	Sh. B.S Bhullar	Chairperson	chairperson@aera.gov.in	011-24695033	-
2	Sh. S.K Vyawahare	Member	Sk.vyawahare21@aera.gov.in	011-24695036	-
3	Sh. D.K Kamra	Member	kamra.dk10@aera.gov.in	011-24695038	-
4	Col. Manu Sooden	Secretary	secretary@aera.gov.in	011-24695040	-
5	Dr. Moses George	Director(L)	director-legal@aera.gov.in	011-24695042	-
6	Sh. Ram Krishan	Director(P&S)	director-ps@aera.gov.in	011-24695048	-
7	Sh. Ashish Sethi	Deputy chief	dychief@aera.gov.in	011-24695041	-
8	Sh. Rajesh Kumar Gupta	Sr. Pr. Private Secretary	-	011-24695044	205
9	Sh. Sunil Narang	Under Secretary (F&A)	usfa@aera.gov.in		226
10	Sh. JatinLamba	Under Secretary (P&A)	us-pers-admn@aera.gov.in		233
11	Sh. Inderpal Singh	Under Secretary (P&S)	inderpal.s@aera.gov.in		229
12	Dr. Shreya Sharma	Bench Officer	bo-legal@aera.gov.in		240
13	Sh. Sanjeev Sharma	Pr. Private Secretary	-		212
14	Sh. Mani Bhushan	Assistant	mani.1986@aera.gov.in		247
15	Sh. Atul Kumar	Assistant	atul.kumar4@aera.gov.in		252
16	Sh. Vijay Sain	Assistant	vijay.sain@aera.gov.in		243
17	Smt. Ruchika Arora	Assistant	arora.ruchika@aera.gov.in		252
18	Smt. Sonia Sahni	Assistant	sonia.sahni@aera.gov.in		241
19	Smt. Hemlata	Assistant	hemlata.sh@aera.gov.in		231
20	Sh. Rajneesh Bhatt	Personal Assistant			206
21	Sh. Ritesh Adlakha	Personal Assistant	r.adlakha@aera.gov.in		217
22	Sh. Himanshu Shahi	Personal Assistant	himanshu.shahi@aera.gov.in		236
23	Sh. Vicky Ahuja	Personal Assistant	vicky.1991@gov.in		223
24	Sh. Gaurav	Stenographer	-		228
25	Sh. Varun Jagga	Stenographer	-		222
26	Sh. Ashu Singh	Stenographer	-		218
27	Smt. Priyanshi Verma	Stenographer	-		243
28	Smt. Jyoti	Stenographer	-		228

Sec. 4(1)(b)(x):**As on 31.07.2022**

S. No.	Name of the post	Name	Pay Level	Basic Pay	Gross Emoluments
1	Chairperson	Sh. B. S. Bhullar	NA	NA	Rs.4.5 Lakh (fixed)
2	Member I	Sh. S.K. Vyawahare	NA	NA	Rs.4.0 Lakh (fixed)
3	Member II	Sh. D.K. Kamra	NA	NA	Rs.4.0 Lakh (fixed)
4	Secretary	Col. Manu Sooden	Level-14	160600	288336
5	Director (P&S)	Sh. Ram Krishan	Level 13	134500	226193
6	Director (Legal)	Dr. Moses George	Level 13	160600	268214
7	Dy.Chief	Sh. Ashish Sethi	Level-12	91100	160819
8	Sr. PPS	Sh. Rajesh Kumar Gupta	Level-12	99800	170326
9	Under Secretary(F&A)	Sh. Sunil Narang	Level-11	92700	163395
10	Under Secretary(P&A)	Sh. Jatin Lamba	Level-11	74000	128788
11	Under Secretary(P&S)	Sh. Inderpal Singh	Level-11	83300	143761
12	Bench Officer	Dr. Shreya Sharma	Level-11	69700	121865
13	PPS	Sh. Sanjeev Sharma	Level-11	74000	128788
14	Assistant	Sh. Mani Bhushan	Level-7	47600	81460
15	Assistant	Smt. Ruchika Arora	Level-7	46200	79206
16	Assistant	Smt Sonia Sahni	Level-7	46200	83706
17	Assistant	Smt. Hemlata	Level-7	44900	77113
18	Assistant	Sh. Atul Kumar	Level-7	44900	77113
19	Assistant	Sh. Vijay Sain	Level-7	49000	88614
20	Personal Assistant	Sh. Rajneesh Bhatt	Level-7	50500	87629
21	Personal Assistant	Sh. Ritesh Adlakha	Level-7	47600	81460
22	Personal Assistant	Sh. Himanshu Shahi	Level-7	44900	77113
23	Personal Assistant	Sh. Vicky Ahuja	Level-7	44900	77113
24	Stenographer	Sh. Gaurav	Level-4	37600	69120
25	Stenographer	Sh. Varun Jagga	Level-4	27900	52533
26	Stenographer	Sh. Ashu Singh	Level-4	29600	55440
27	Stenographer	Smt. Priyanshi Verma	Level-4	28700	53901
28	Stenographer	Smt. Jyoti	Level-4	27900	52533

Section 4(1) (b)(xi) : The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.

AERA does not allocate funds to any agency. AERA is fully funded by the MoCA through Grants-in-aid under three heads viz Salaries, General and Capital Assets. Further, budget reallocation under Grant-in-aid-General is made by AERA under sub heads Office Expenses, Professional Services, Domestic Travel, Rent & Electricity and Wages.

Section 4(1) (b)(xii) : The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.

AERA does not run or execute any subsidy programme.

Section 4(1) (b)(xiii): Particulars of recipients of concessions, permits or authorisations granted by it.

Not applicable to AERA.

Section 4(1) (b)(xiv): Details in respect of the information, available to or held by it, reduced in an electronic form.

All policy announcements and information are regularly published in electronic form on AERA's website i.e. www.aera.gov.in

Section 4(1) (b)(xv): The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

All public information relating to AERA is available in public domain on AERA's website (www.aera.gov.in). AERA does not maintain any Library and Reading Room for public use.

Section 4(1) (b)(xvi): The name, designations and other particulars of the Public Information Officers.

This Authority has following designated authorities as per roles defined in the RTI Act:-

Sr. No.	Name of the Officers	Designation	Nominated as
(i)	Shri Ram Krishan	Director (P&S)	First Appellate Authority
(ii)	Shri Ashish Sethi	Deputy Chief	CPIO & Nodal Officer
(iii)	Dr. Shreya Sharma	Bench Officer	APIO from Legal Division
(iv)	Shri Inderpal Singh	Under Secretary (P&S)	APIO from Tariff Division
(v)	Shri Jatin Lamba	Under Secretary (P&A)	APIO from Admin & Establishment Division
(vi)	Shri Sunil Narang	Under Secretary (F&A)	APIO from Finance Division

Section 4(1) (b)(xvii): such other information as may be prescribed and thereafter update these publications every year.

Not applicable.